

The Honorable Board of Lander County Commissioners met in regular session in the Commission Chambers of the Lander County Courthouse in Battle Mountain, Nevada on November 19, 2012 at 9:00 a.m.

**PRESENT:** DEAN BULLOCK, COMMISSIONER  
STEVEN STIENMETZ, COMMISSIONER  
DAVID MASON, COMMISSIONER  
RAY H. WILLIAMS JR., COMMISSIONER  
SADIE SULLIVAN, CLERK  
ANGIE ELQUIST, DISTRICT ATTORNEY  
GENE P. ETCHEVERRY, EXECUTIVE DIRECTOR  
ROGENE HILL, FINANCE DIRECTOR  
SOVIEDA ROBINSON, HUMAN RESOURCES  
CATHY MYERS, DEPUTY CLERK

**ABSENT:** BRIAN GARNER, COMMISSIONER

**9:00 A.M.**

Commissioner Bullock called the meeting to order.

Let the record reflect a quorum of four Commissioners.

Commissioner Stienmetz led the Pledge of Allegiance.

Let the record reflect the presence of Austin via telephone conference.

**APPROVAL OF AGENDA NOTICE**

The Notice of Posting was reviewed and found to be in order. Commissioner Stienmetz moved to approve the Notice of Posting. Seconded by Commissioner Mason, the motion was voted and carried unanimously. **APPROVED**

**APPROVAL OF MINUTES**

**OCTOBER 24, 2012 SPECIAL SESSION**  
**OCTOBER 25, 2012 – REGULAR SESSION**  
**NOVEMBER 8, 2012 – REGULAR SESSION**

Commissioner Williams moved to approve the minutes of the October 24, 2012 special session, October 25, 2012 regular session and November 8, 2012 regular session as presented. Seconded by Commissioner Mason, the motion was voted and carried.

**APPROVED**

### **COMMISSIONER REPORTS**

Commissioner Williams reported on his attendance of the NACO Conference in Reno, Nevada. He attended the Great Basin Water Forum where it was discussed how to fill the Hoover Dam back up. He also attended the Emergency Operations Management where they discussed the preparation for disasters. He talked about attending the General Session and attending lunch with Ross Miller, Kate Marshall, and the Attorney General. He attended a session on the Endangered Species Act where they discussed the sage grouse, a Legislative Panel session and the Local Government Summit.

Commissioner Mason reported on his attendance of the NACO Conference in Reno, Nevada. He attended the Endangered Species Act session where they discussed a turtle in Las Vegas that was listed. A blue print was developed for paperwork that individuals must submit when applying for a building permit. Commissioner Mason feels it would be a good idea to get a copy of that blueprint to have if the sage grouse becomes listed.

Commissioner Stienmetz reported on his attendance of the State Land Use Planning Advisory Council (S.L.U.P.A.C.) in Carson City, Nevada on November 16, 2012 where they discussed the Bi-State and greater sage grouse populations as endangered species and how the Counties can become more involved. They also talked about the NACO bill draft affecting the S.L.U.P.A.C. appointments.

Commissioner Bullock reported he also attended the NACO Conference in Reno, Nevada.

### **STAFF REPORTS**

Executive Director, Gene Etcheverry, reported the Austin Loneliest Highway Visitor's Center is now on the street and being publicized for three consecutive weeks. It will also be publicized in the Spanish newspaper twice. The pre-bid conference will be this month (November), on sight, for any contractors that want to bid the project. It is also planned for a public unveiling of the architects drawings.

Rogene Hill, Finance Director, reported on her attendance of the PERS Conference. One of the highlights, at the PERS Conference, was a woman who is 110 years old and is still drawing her PERS Retirement after retiring from the School District. The PERS Conference was broke into four sessions this year and they could pick two to attend. PERS gained 21% on their investments last year and this year they only gained 3%. They shoot for an average of 8% throughout the year and they are still above their average.

### PAYMENT OF THE BILLS

Jane Bianchi presented bills to the Board to be ratified.

### WELLS FARGO REMITTANCE

Commissioner Stienmetz moved to approve check #42598 in the amount of \$2,487.27 to Wells Fargo Remittance. Seconded by Commissioner Williams, the motion was voted and carried.

APPROVED

### TINA MARIE BISIAUX

Commissioner Stienmetz moved to approve check #42549 in the amount of \$125.00 to Tina Marie Bisiaux. Seconded by Commissioner Williams, the motion was voted and carried.

APPROVED

Commissioner Stienmetz moved to approve the submitted expenditures in the amount of \$193,502.82 from check #42600 thru #42691. Seconded by Commissioner Williams, the motion was voted and carried with Commissioner Bullock abstaining from check #42609 and Commissioner Stienmetz abstaining from check #42678. APPROVED

### PAYROLL CHANGE REQUESTS

No Payroll Change Requests.

### PUBLIC COMMENT

No Public Comment

### FINANCE

- 1) Discussion For Possible Action Regarding Budget Review, Contracts, Financial Update & Other Matters Properly Relating Thereto: Rogene Hill, Finance Director, updated the Board they are finishing up with the Audit and the Audit Report will be on December 9, 2012. It will be presented to the Board in December 12, 2012 Commission meeting. Ms. Hill reminded the Board bills will still be paid in December and then will be brought before the Board in their first meeting in January.

Ms. Hill reported on bills for Hunewill that will be ratified at the next meeting and their basket for NACO received the highest bid at \$260. UPDATE

## ROAD & BRIDGE SOUTH

- 2) Discussion & Update On Road & Bridge South Projects & Other Matters Properly Related Thereto: Burt Ramos, Road and Bridge South, reported (Via Teleconference in Austin) that everything is as usual in Austin. They have Road and Bridge North's dozer so they are getting their BLM pits tuned in and have pushed up a bunch of material so they can start hauling. He expressed his appreciation to the Board for their approval on his broom and said it is on its way.

Commissioner Williams said in the last meeting they talked about the movement from the main building to the new building. He spoke with Linda Basset, Local Government Affairs from Nevada Energy, and they discussed various options they could work out with Nevada Energy. Commissioner Williams asked what the cost was to do an Environmental Assessment.

Mr. Ramos answered by saying there is no limit and that is the issue. It would cost a couple thousand dollars to do the assessment but if they find contaminated soil or something was to go wrong. There is no cap.

Commissioner Williams suggested going ahead with the Environmental Assessment because it could become very costly to build a new building and if they do find contaminated soil it would need to be cleaned up anyway. He feels this issue needs more thought.

Mr. Ramos explained he didn't do anything further because he would like this to be a Board decision. It was suggested to put this back on the agenda for the December 12, 2012 Commission meeting to be discussed further.

Commissioner Williams also asked Mr. Ramos if he had been contacted by the Forest Service on the re-opening the Gold Park road.

Mr. Ramos answered that he had and they will be meeting the following week to look at it and he will report to the Commission on the December 12, 2012 meeting. UPDATE

## ROAD & BRIDGE NORTH

- 3) Discussion & Update On Road & Bridge North Projects & Other Matters Properly Related Thereto: Donnie Negro, Road and Bridge North, reported he has a meeting with Newmont on November 20<sup>th</sup> on the Willow Creek restrooms. The snow CAT will be delivered on November 26<sup>th</sup> and will be used in Search and Rescue and for Road and Bridge North and South. It was donated by NV Energy and has been refurbished to like new. Mr. Negro also said they have inherited the Repeater Stations on Mount Lewis.

Commissioner Williams stated they had entered into an agreement with Jim McGuire for Summit Engineering and requested that Mr. Negro to stay on top of the mapping for the roads sand to not let it die again. **UPDATE**

#### **PUBLIC WORKS**

- 4) **Discussion & Update On Public Works Projects & Other Matters Properly Related Thereto:** Jake Edgar, Public Works Foreman, reported on the Lighting Project at the Racetrack and the progress with the parks. There was another water leak at the airport. He has an engineered set of plans from Shaw Engineering he received before the separation. He doesn't feel they are very good plans because some details were missing that had been mentioned prior to the drawing of the plans. To redo the system it is going to be fairly costly but it needs to be done. At this point there is no way to relieve the pressure and when the pump is turned on it goes directly to the building and the pipes in the ground don't hold it. Mr. Edgar will be bringing this project before the Board during the Budget Workshop. The Christmas decorations are up at the Courthouse and the Civic Center. They are trying to get in touch with Freddy from Amp Dot Electric to see if he will put the lights up on Main Street so they don't need to use the basket again.

Commissioner Mason questioned why the County Insurance was not going to cover the backup of the sewer into the basement of a home on Third or Fourth Street.

Mr. Edgar answered by saying he didn't know. Rogene Hill, Finance Director, said she would contact the Insurance Company and find out but did state the Insurance Company does do an investigation prior to making their decision.

Mr. Edgar stated for the record that the sewer did not break it was just plugged up. **UPDATE**

- 5) **Discussion For Possible Action Regarding The Battle Mountain Water System Wells & Other Matters Properly Related Thereto:** Jake Edgar, Public Works Foreman, reported on the status of the wells. He informed the Board that Mr. Fisher has been in contact with Boart Longyear and Carson Pump and they are still waiting on their final quotes to do the swedging and cleaning and redevelopment of both wells. Mr. Fisher has also been talking with Mr. Trampie from Carson Pump about hanging a 14 inch sleeve inside the 16 inch casing to alleviate some of the air issues. Mr. Edgar also requested setting up another meeting with Commissioner Bullock and Commissioner Garner regarding the wells.

Executive Director, Gene Etcheverry, also added they need to get the reviewers together on the Engineer submissions. As soon as they get together three can be selected and, hopefully, be brought before the Commission in the December 12, 2012 meeting.

Mr. Edgar met with Jack Pitts from Tetra Tech and was updated on the water rights if well #9 was going to be drilled. The criteria for the pumps for wells #7 and #8 are being looked at by the Engineers, but they are still ten weeks out before the pumps will be ready. UPDATE

## BUILDING

- 6) Discussion & Update On Building Department Projects & Other Matters Properly Related Thereto: There was no report from Joe Lindsey, Building Department.

Commissioner Williams brought his concern forward regarding the progress of Austin Airport Fuel System.

Executive Director, Gene Etcheverry, said he knows Mr. Lindsey has had discussion with the Fire Marshal but he doesn't know where the progress is at this time.

Commissioner Williams suggested putting this on the next agenda to be discussed further. UPDATE-DISCUSSION

## SAFETY

- 7) Discussion For Possible Action Regarding Revised & Updated Lander County Safety Manual & Other Matters Properly Related Thereto: Keith Westengard, Safety Manager, informed the Board on the progress of the update to the Lander County Safety Manual. He explained that he took the safety manual from 2004 and converted it to word on his laptop. He made some updates to it so they would have a base to start from. He met with the Safety Committee and reviewed the manual. Together they discussed some changes that need to be made. Some of the changes that were made were referenced to the Safety Manager in place of the Public Works Director and they changed some verbiage. Mr. Westengard brought it before the Board to look over and to provide their input. The manual will include appendages that will reference each department individually and they will be updated accordingly. He is hoping within the first third of 2013 to have a complete updated Lander County Safety Manual in place. Mr. Westengard has also been reviewing the County Code and said there was some verbiage that would need to be changed there as well.

Commissioner Bullock commented on not seeing storage rooms on the safety check list. More accidents happen in storage rooms than anywhere else because they are unorganized and things are stored in front of electrical panels which is illegal. Commissioner Bullock would like to see them organized and accountable.

Mr. Westengard said within the next six months he would like to be able to visit all the County buildings and, using his County Fire Marshall experience, point out the hazards and violations. UPDATE-DISCUSSION

- 8) Discussion For Possible Action Regarding Update & Status Report On Lander County Safety Program & Other Matters Properly Related Thereto: Commissioner Mason asked if Mr. Westengard has seen any violations. Mr. Westengard answered by saying there were only two accidents last month and at the Safety Meeting they were both discussed in detail and there were no violations. Both accidents were unpreventable type accidents.

Keith Westengard, Safety Manager, updated the Board that he has not seen any glaring violations. He has been getting some training and will be attending OSHA training. He has been all over Lander County except for Kingston. There are some things he would like to address but he would like to address them with the department heads before bringing them to the Board.

Angie Elquist, District Attorney, asked Mr. Westengard to come talk to her first before talking about those kinds of issues on the record, due to legal liabilities.

Mr. Westengard has seen a lot of support and input from the departments he has visited. UPDATE-DISCUSSION

#### EXECUTIVE DIRECTOR

- 9) Discussion For Possible Action Regarding Status Of Lander County Courthouse/Administration Building Project & Other Matters Properly Related Thereto: Executive Director, Gene Etcheverry, reported we are on the street for the Request For Proposals (RFP) for the design team for the building. There is a lot of interest and we have had about fifteen different firms all over the west that have been in contact. One of the included items in the RFP is the Geo-Tech on the site. This is something they can deal with before they select the design team because this is something that absolutely needs done. The Geo-Tech will determine how much material has to be removed, what kind of material would need to be brought in and the suitability for a basement. Mr. Etcheverry said there is a Geo-Tech available who has worked on Lander County projects before, and if it is the pleasure of the Commission Mr. Etcheverry would contact that firm and the individual.

Commissioner Mason expressed his concern of not being able to break ground in the spring if they don't get a Geo-Tech as soon as possible.

The Commission, in concurrence, gave Mr. Etcheverry permission to contact a Geo-Tech to start on the Courthouse/Administration Building Project.

Mr. Etcheverry said in the last meeting the Commission was in concurrence with letting the Building Committee making the selection of the Architect and the Design Team. The RFPs will come in December 20, 2012. They want to get the Design Team in place by January 1, 2013.

Mr. Etcheverry explained they went with the CMAR for project delivery system; however there is still an issue where CMAR is not the representative. They still need someone in place as the owner's rep. There will be decisions, once they are in construction that will need to be made daily. He explained what a good owner's rep would look for and do.

There was discussion on the cost of an owner's rep and when would be the best time to put this person on board. There was also discussion that the owner reviews the weekly payrolls on a public works project. It is a \$25,000.00 fine, per occurrence, if someone's payroll is wrong.

Commissioner Williams commented on Federal Grants being available in the past for an Emergency Operations Center that could be placed in the basement of this building. He feels we should apply for this grant and asked if the Sheriff should be the one to apply. Mr. Etcheverry even suggested the Emergency Services Manager could apply. UPDATE - DISCUSSION

- 10) Discussion For Possible Action Regarding Acceptance Of Preliminary Community Development Block Grant (CDBG) Applications For The Year 2013 Grant Cycle & Other Matters Properly Related Thereto: Executive Director, Gene Etcheverry, informed the Board it is required by the CDGB Program to entertain any projects that may come before them. There is one project for the Town of Kingston on a water project that will be presented by Shannon Thiess. In the December 12, 2012 meeting the Board can probably make their decision. The deadline to have the applications completed and in to the CDBG Program is the second Friday in January. The selection must be made in December to have plenty of time to get the application prepared. Lander County is allowed two applications.

Shannon Thiess, Kingston Town Board, addressed the Board and explained she came before the Board last year with the same project. She didn't feel comfortable with putting it through last year because she wasn't prepared. She explained why the numbers had gone up considerably from last year. This is for another 225 water tank that would improve fire and pressure issues.

Pat Waits, Austin, (via teleconference) addressed the Board and stated that Austin would also be putting a project in for the CDBG Grant. It will be for the Saint Augustine's Cultural Center.



Mr. Etcheverry suggested they should hear from Ms. Waits what the project is and the estimated cost to meet the two project criteria selection in today's meeting.

Ms. Waits stated she did not have the estimated cost of the project. The project is to put in a sidewalk from Highway 50 up to the Church with steps on Virginia Street.

Commissioner Williams moved for the Commission to accept the grant application from Kingston for 2013 Tank Project in the amount of \$250,000.00 and the proposed Grant for the Austin sidewalk for Saint Augustine's Cultural Center. Seconded by Commissioner Stienmetz, the motion was voted and carried. **APPROVED**

### **COMMISSIONERS**

- 11) Presentation Of Bill Draft Request (BDR) Regarding Application Of State Planning & Zoning Requirements Relative To Boundary Line Adjustments & Street Vacations In The Town Of Austin & Other Matters Properly Related Thereto:** Executive Director, Gene Etcheverry, presented the proposed BDR that he put together. If they could get this sponsored and get a bill draft resolution, this would grant the Town of Austin relief from the provision of the Nevada Revised Statute 278.480 and the notice, public hearing and other publication requirements that are set forth in subsections 1 through 7. The reason for this Bill Draft Request (BDR) is to facilitate the lot adjustments and street vacations necessary to conform to the legal property descriptions to the surveyed map for the Town of Austin.

Commissioner Williams moved for the Commission to approve the Bill Draft Request regarding the application of certain provisions of Nevada Revised Statutes (NRS) Chapter 278 – Planning and Zoning, to facilitate the lot line adjustments and street vacations necessary to conform the legal property descriptions to the surveyed map for the Town of Austin, and once legal has reviewed forward the application to Senator Pete Goicoechea by December 15th. Seconded by Commissioner Stienmetz, the motion was voted and carried. **APPROVED**

- 12) Discussion For Possible Action To Adopt The Lander County Policy Plan For Federally Administered Lands That Was Adopted By The Lander County Public Land Use Advisory Planning Commission On November 14, 2012 & Lander County Planning Commission On November 14, 2012 & Other Matters Properly Related Thereto:** Executive Director, Gene Etcheverry, provided some of the background on the Lander County Policy Plan for Federally Administered Lands.

Rex Massey, Yucca Mountain Oversight Program, addressed the Board and followed up on the plan a bit. This plan is updated every seven to eight years. The Public Lands Plan originally came out of Legislation that the State passed in 1983. There was an initial Public Lands Plan developed by State Lands and was adopted by Lander County in 1984.

Subsequent updates were adopted in 1999 and again in 2000. The plan being presented today is an update to the 2005 plan. Mr. Massey explained several purpose of the plan. If the Board adopts the plan it will be submitted to the BLM as being updated this year. What is contained in this plan should have some influence on the activities, policies, goals and objectives that the BLM adopts in the upcoming Recourse Management Plan. There are some provisions in the FLPMA, specifically section 202, which requires the BLM to be as consistent as they can be with our own internally developed plans and policies. There has been plenty of public opportunity to add input and they are still working on the issues with land disposals. Mr. Massey provided a brief summary of what is included in the plan.

Commissioner Williams moved for the Commission to approve and adopt the 2012 Lander County Policy Plan for Federally Administered Lands as revised and updated. Seconded by Commissioner Stienmetz, the motion was voted and carried. **APPROVED**

- 13) Discussion For Possible Action Regarding The Bureau Of Land Management's (BLM's) Resource Management Plan (RMP) Update; Submission Of A Letter To BLM Concerning Land Disposal & Planning; & Other Matters Properly Related Thereto:** Rex Massey, Yucca Mountain Oversight Program, explained that during the course of the development of the Public Lands Plan he met with the BLM on several occasions. In the last meeting he went to talk specifically about land disposals. BLM requested the County come forth with a letter requesting three things. One being the disposal of lands around the Town of Austin. The second was land disposals, and Chris Worthington wanted to come up with a criteria to go into the Resource Management Plan that would allow for future disposals as they came available. The third item was entering into some kind of cooperative planning effort that takes a look at the checker board pattern. BLM suggested putting something in the RMP that this issue could be worked on at some later date.

Commissioner Williams asked if they discussed the pasture issues. Mr. Massey said they did not.

Commissioner Stienmetz moved for the Commission to accept the status report on the Bureau of Land Management's (BLM's) Resource Management Plan (RMP) update project and approve submission of a letter from Lander County to BLM concerning land disposal and planning. Seconded by Commissioner Williams, the motion was voted and carried. **APPROVED**

#### **YUCCA MOUNTAIN REPOSITORY PROGRAM**

- 14) Discussion For Possible Action Regarding The FY 2012 Certification Of Expenditures Of Funds For The Yucca Mountain Oversight Program & Other Matters Properly Related Thereto:** Rex Massey, Yucca Mountain Oversight Program, explained this is an

administrative matter they handle every year. The County received appropriated funds for the County's Oversight Program. There are certain guidelines that must be met in the use of those funds. The certification just states that they have met those guidelines and have not spent fund on unauthorized activities.

Commissioner Stienmetz moved for the Commission to approve the Fiscal Year 2012 Certification of Expenditure of Funds for the Yucca Mountain Oversight Program, authorize the Chairman to sign the Certification of Expenditure of Funds form and authorize the Executive Director to sign the transmittal letter. Seconded by Commissioner Williams, the motion was voted and carried. **APPROVED**

### **COMMISSIONERS**

*Let the record reflect the presence of Commissioner Garner for the remainder of the meeting.*

- 15) **Discussion For Possible Action Regarding Update By Phil Hanna, Battle Mountain General Hospital CEO, On The Emergency Medical Services In Lander County, Under Administration By The Lander County Hospital District (LCHD), & Other Matters Properly Related Thereto:** Executive Director, Gene Etcheverry, informed the Board that Mr. Phil Hanna will not be available for this meeting so he will be on the December 12<sup>th</sup> meeting agenda. **DEFERRED**

### **KINGSTON TOWN BOARD**

- 16) **Discussion For Possible Action Regarding Request Of The Kingston Town Board For Lander County To Pay For Immunizations For The Kingston Volunteer Fire Department In An Amount Not To Exceed \$2,920.00 & Other Matters Properly Related Thereto:** Executive Director, Gene Etcheverry, stated Shannon Thiess was present as the representative for Kingston. On the October 25<sup>th</sup> meeting, during the second public comment section, Ann Miles, P.A., of Kingston, addressed the Commission regarding this item. He feels it should be the request of Ann Miles instead of Kingston Town Board.

Shannon Thiess, Kingston Town Board, stated that Ms. Miles is on the volunteer Fire Department and Ms. Thiess doesn't think that Ms. Miles was aware that the request needed to go through the Kingston Town Board. Ms. Thiess requested this item be deferred until the Kingston Town Board meets in January to put in a formal request.

It was discussed that this is something that is done for the Battle Mountain Volunteer Fire Department and there is a cost.

Commissioner Williams moved for the Commission to approve to continue upon the approval of the Kingston Town Board. Seconded by Commissioner Garner.

Rogene Hill, Finance Director, explained to the Board that this would have to be through a grant to Kingston and asked if they wanted to take the money out of contingency to pay for this. Mr. Etcheverry's recommendation would be to take it from contingency.

Commissioner Williams amended his motion to include to take it from the contingency fund and to make it a grant to Kingston Town. Seconded by Commissioner Garner, the motion was voted and carried unanimously. **APPROVED**

## **COMMISSIONERS**

- 17) **Discussion For Possible Action Regarding Future Positions, Duties & Responsibilities Of The Administrative Offices For Lander County & Other Matters Properly Related Thereto:** Executive Director, Gene Etcheverry, stated there has been discussions in the last meeting and different job descriptions were provided for an Administrative Assistant and a draft he put together titled Office Manager.

Commissioner Williams suggested changing the draft for the Office Manager and making it more consistent with Pershing County's classification of Administrative Assistant to the County Commissioners. He pointed out areas in the draft where, he feels, the wording needs to be changed.

Commissioner Bullock stated he still wants it separated. He is not opposed to an Office Administrator, but the Engineering duties need to be removed from the job description. Commissioner Bullock feels they need a separate individual as an Engineer. The Engineer could be responsible for the Owner Rep or Clerk of the Works responsibilities on the Courthouse/Administration Building Project. He also proposed to not add another position but to revamp some of the positions they already have in place. Some of the responsibilities could be redistributed to the proper departments.

Commissioner Mason said he has a problem with hiring an engineer because they would still have hire out for specifics.

Commissioner Bullock stated they would have to hire out a little bit but they could go with a Civil Engineer.

There was some discussion on the cost of an Engineer and the money that could be saved by hiring a County Engineer. On average the County has paid \$24,700.00 a month for the past sixteen years for one Engineering firm. There was discussion on having a County Engineer available at all times for inspections on projects.

Donnie Negro, Road and Bridge North, stated that Steve Brigman, Shaw Engineering, was probably available only 1% of the time on his projects. Mr. Negro's projects went along because he pushed them through. On his contract, this year, he had to have one

contractor from Hunewill on the job at all times. He also had a go to man to make sure things are getting done. Mr. Negro said he feels comfortable overseeing his paving projects because he has been around it enough to know, but on other things he doesn't feel as comfortable. He feels a County Engineer would be very beneficial to the County.

Jake Edgar, Public Works Foreman, stated that the Engineering Firm we had would put the bids out, do all the paperwork, etcetera and they would be here for a short time and then leave. What some of the Commissioners are suggesting is having a person at all times that can answer questions in the field without having to go back and double check everything. He would be available 24/7 if they needed him and we wouldn't be charged for every phone call or visit.

Commissioner Garner stated that most Engineers have planning in their background. Mr. Negro and Mr. Edgar could go to a County Engineer if there is a project that needed to be done and the Engineer could help them plan the best time to do those projects.

Rogene Hill, Finance Director, informed the Board they spent \$1.4 million in three years on one engineer. Commissioner Bullock explained they could hire a County Engineer for less than \$100,000.00. They could save over \$300,000.00 because the Engineer could do the job of the Clerk of the Works for the Courthouse/Administration Building Project.

Commissioner Mason asked Commissioner Stienmetz if this was logical. Commissioner Stienmetz answered by saying it was.

Commissioner Bullock stated he would get together with Mr. Negro and Mr. Edgar and work up a job description for an Engineer to put before the Board.

Angie Elquist, District Attorney, shared her concerns about not having a person in place for Administration to handle the agenda setting, agendas and other Commissioner assistant duties. Commissioner Bullock said they could have special meetings in December if they had to.

There was discussion of duties being done by a position that should be done by another position. There could be restructuring in the Administration Department.

A special meeting was set for Wednesday, December 5, 2012 at 9:00 a.m. to discuss this issue further.

**18) Correspondence/Reports/Potential Upcoming Agenda Items:**

There were no correspondences for this meeting.

Upcoming agenda items to be discussed are the Golf fees for 2013 and the discount for those who bought passes in 2012 when the greens had to be redone and the Austin parcel map issue. Another proposal they had talked about was the possibility of designating a consultant to work with the BLM on Lander County's interest in the RMP Plan. There was also discussion of being ready to go through the County Engineer of record.

*Commissioner Bullock closed the Regular Session and opened the Closed Labor Session.*

**CLOSED LABOR SESSION PURSUANT TO 288.220**

**19) Closed Labor Session With Management Representatives To Discuss Upcoming Labor Negotiations:**


Commissioner Stienmetz moved to adjourn the closed labor session and reopen the regular Commission meeting session. Seconded by Commissioner Garner, the motion was voted and carried unanimously. **ADJOURNED**

**PUBLIC COMMENT**

No Public Comment

**ADJOURNMENT**

There being no further business before the Board at this time, Commissioner Stienmetz moved to adjourn the meeting of November 19, 2012. Seconded by Commissioner Mason the motion was voted and carried unanimously. **ADJOURNED**

  
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CHAIRMAN OF THE BOARD OF LANDER  
COUNTY COMMISSIONERS AND THE  
LANDER COUNTY LIQUOR BOARD

ATTEST:   
\_\_\_\_\_  
LANDER COUNTY CLERK

*NOTE: The Board of Lander County Commissioners serves as the town Board for the unincorporated towns of Battle Mountain and Austin, Nevada.*