

**SPECIAL AGENDA  
BUDGET WORKSHOP**

**LANDER COUNTY COMMISSIONERS MEETING  
TOWN BOARD OF BATTLE MOUNTAIN & AUSTIN  
BOARD OF COUNTY HIGHWAY COMMISSIONERS**

**March 18, 2020**

**LANDER COUNTY COURTHOUSE  
COMMISSIONERS' CHAMBER  
50 STATE ROUTE 305  
BATTLE MOUNTAIN, NEVADA**

**Also Via Teleconference At**

**AUSTIN COURTHOUSE  
COMMISSION OFFICE  
122 MAIN STREET  
AUSTIN, NEVADA**

*All times on this agenda are approximate. Consideration of items may require more or less time than is scheduled. Items on the agenda may be taken out of order; the public body may combine two or more agenda items for consideration; and the public body may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. Public comment is designated for discussion only. The public has the opportunity to address the commission on any matter not appearing on the agenda; however, no action may be taken on any matter raised until the matter itself has been specifically included on the agenda as an item upon which action may be taken. Additionally, public comment may be heard on any item listed on the agenda. Persons are invited to submit comments in writing and/or attend and make comments on any agenda item at the commission meeting. All public comment may be limited to three (3) minutes per person, at the discretion of the commission.*

9:00 A.M      Call to Order  
                  Pledge of Allegiance  
                  A Moment of Silence  
                  **Lander County Commissioners may break for lunch from 12:00 pm to 1:15 pm.**  
                  Any agenda item may be taken out of order, may be combined for  
                  consideration by the public body, and items may be pulled or removed  
                  from the agenda at any time.  
                  **Commissioners Reports on meetings, conferences, and seminars  
                  attended.**  
                  **Staff Reports on meetings, conferences and seminars attended.**

Public Comment – For non-agendized items only. *Persons are invited to submit comments in writing and/or attend and make comments on any non-agenda item at the Board meeting if any, and discussion of those comments at the discretion of the Board. All public comment may be limited to three (3) minutes per person, again at the discretion of the Board. Reasonable restrictions may be placed on public comments based*

*upon time, place and manner, but public comment based upon viewpoint may not be restricted.*

**CONSENT AGENDA**

All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, without extensive discussion. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. Consent agenda materials are available at the Lander County Clerk's office for viewing and copies are available for a nominal charge.

- (1) Approval of March 18, 2020 Agenda Notice
- (2) Approval of November 25, 2019 Special Meeting Minutes
- (3) Approval of December 5, 2019 Meeting Minutes
- (4) Approval of December 19, 2019 Meeting Minutes
- (5) Approval of January 9, 2020 Meeting Minutes
- (6) Approval of January 23, 2020 Meeting Minutes
- (7) Approval of February 27, 2020 Meeting Minutes
- (8) Approval of March 12, 2020 Meeting Minutes
- (9) Approval of the Payment of Bills
- (10) Approval of Payroll Change Requests

**\*COMMISSIONERS\***

- (1) Overview of FY 2020/2021 Revenue Projections, and all other matters properly related thereto.
  
- (2) Discussion and possible action regarding presentation of the FY 2020/2021 Budget highlights. This meeting is the first public hearing on the FY 2020/2021 Budgets. The Board of County Commissioners is required to hold budget hearings in accordance with NRS 354.569. The county offices, departments and boards will present and discuss their FY 2020/2021 budget proposals with the Board of County Commissioners during the budget workshops. The budget workshops may include the presentation, review and discussion of revenues, expenditures and transfers to and from county funds and specific funding requests including but not limited to additions or deletions to personnel, equipment, supplies and services used or received. The Board of County Commissioners may take action for approval of the proposed budget but all budgets are subject to final approval and action at the time final budgets are submitted; and all other matters properly related thereto. Backup materials for each department request, including amounts requested, anticipated future budget increases/decreases from existing fiscal year budgets, capital and equipment expenditures, and additional full/part-time personnel positions are

contained in the packet which is available from the clerk's office, 50 State Route 305, Battle Mountain, Nevada 89820 (775) 635-5738, and is also available at the meeting hereon; and all other matters properly related thereto.

**TOPICS FOR DISCUSSION TODAY:**

GRANT REQUESTS  
CCP PROJECTS  
BUILDING & EQUIPMENT  
AIRPORT CAPITAL IMPROVEMENT  
DEPARTMENTAL INFORMATION & REQUESTS  
CAPITAL OUTLAY REQUESTS BY DEPARTMENT

**\*GRANT REQUESTS\***

- (3) Discussion and possible action regarding submitted grant requests for:

**GENERAL FUND GRANT REQUESTS**

Agape Hospice & Palliative Care \$17,622  
B.M. Chamber of Commerce \$26,500  
Lander Economic Development Authority \$25,000.  
L.C. Conservation District \$6,000  
L.C. Conservation District \$50,000  
Town of Kingston Water Utility \$80,000

**BATTLE MOUNTAIN TOWN GRANT REQUESTS**

L.C. Historical Society/Cookhouse Museum \$7,000  
L.C. Historical Society/Cookhouse Museum \$17,900  
Misc. Grants \$5,000

**AUSTIN TOWN GRANT REQUESTS**

Austin Historical Society \$7,178  
Austin Medical Clinic \$6,000  
Austin Roping Club \$10,254

- (4) Discussion for possible action regarding the CCP fund 055:  
a) Flood levee project (rollover) in the amount of \$4,946,523.

- b) Engineering fees (rollover) in the amount of \$150,000.00.
  - c) Frontage road project (between 2<sup>nd</sup> & 3<sup>rd</sup> exits) (rollover) in the amount of \$1,000,000.
  - d) Water & Sewer Dist#2 extended project (partial rollover) in the amount of \$10,000,000.
  - e) Airport Water Project (rollover) in the amount of \$1,955,260.
  - f) Yellowbrick Road Paving (rollover) in the amount of \$515,625.
  - g) Sheep Creek Road Paving (rollover) in the amount of \$267,188.
  - h) Pave Kayci Road to Round Mountain Road (rollover) in the amount of \$412,500.
  - i) Youth Center Reconstruction in the amount of \$300,000.
  - j) Crack Seal project in the amount of \$245,000.
  - k) Cape Seal Gillman & Kingston in the amount of \$950,000.
  - l) Replace water, sewer, pave, curb & sidewalk project in the amount of \$6,377,134.
  - m) Sports Complex project (rollover) in the amount of \$100,000.
  - n) Emergency Project Line in the amount of \$250,000.
- (5) Discussion and possible action regarding Building and Equipment/Repair and Maintenance Fund 029:
- a) Civic Center (2) Heating Units (Rollover) in the amount of \$26,490.
  - b) BM Fire Hall (2) Heating Units in the amount of \$22,197.
  - c) Cooperative Extension New Carpet in the amount of \$9,360.
  - d) Search & Rescue HVAC Equipment in the amount of \$32,232.
  - e) Search & Rescue Mitylite Table & Chairs in the amount of \$3,071.
  - f) Search & Rescue Carpet (Office) & Linoleum (Bathrooms) in the amount of \$10,515.
  - g) Search & Rescue Overhead Door & Lift in the amount of \$8,986.
  - h) Search & Rescue Concrete Pads in the amount of \$6,216.
  - i) Search & Rescue (3) New Toilets in the amount of \$570.
  - j) Austin Fire Hall New Stove in the amount of \$600.
  - k) Austin Rodeo Grounds Announcer/Concession Stand in the amount of \$28,393.
  - l) Austin Court House Ceiling Fans \$5,000.
  - m) Lander County to hire Con Crew in the amount of \$25,000.
- (6) Discussion and possible action regarding Building and Equipment fixed assets Fund 029:

- a) Safety department is requesting safety equipment in the amount of \$255,000.00.
  - b) Computer software/hardware (rollover) in the amount of \$300,000.
  - c) Sheriff's Department is requesting Vehicle Replacement (4 Completely Equipped Vehicles) (Rollover \$250,000).
  - d) Austin Road & Bridge is requesting a new Dodge pickup in the amount of \$42,000.
  - e) Austin Road & Bridge is requesting a new Grader Blade in the amount of \$330,000.
  - f) Austin Road & Bridge is requesting a new 10 Wheel Dump Truck with a plow and a sander in the amount of \$250,000.
  - g) B.M. Road & Bridge is requesting 2 new 10 Wheel Trucks with a plow & a sander in the amount of \$450,000.
  - h) B.M. Road & Bridge is requesting a new pickup in the amount of \$35,000.
  - i) Industrial Park (rollover) in the amount of \$7,500,000.
  - k) Radios/mountain upgrades/BM Fire radio replacements in the amount of \$320,500.
  - l) Senior Center bus (rollover) in the amount of \$100,000.
  - m) Town of Austin boundary line (rollover) in the amount of \$50,000.
- (7) Discussion and possible action regarding Fund 226 Water Capital Requests:
- a) Water Treatment Plant - Well 6 in the amount of \$2,520,600.
  - b) 12" Water main (rollover) in the amount of \$295,032.
  - c) 16" Water main under freeway (rollover) in the amount of \$729,375.
  - d) 12" Water main Yellowbrick Road (rollover) in the amount of \$616,375.
  - e) Well 6 booster pump/piping & valving (rollover) in the amount of \$231,250.
  - f) 16" Water main from tanks to Old 8A (rollover) in the amount of \$2,309,505.
- (8) Discussion and possible action regarding Fund 236 Sewer Capital Requests:
- a) 12" Sewer main Yellowbrick Road (rollover) in the amount of \$741,250.
  - b) 12" Sewer main Sheep Creek (rollover) in the amount of \$1,321,563.
  - c) New sewer lift station & 8" force main (rollover) in the amount of \$2,000,000.
  - d) Existing safety lift station rehabilitation (rollover) in the amount of \$847,500.
- (9) Discussion and possible action regarding Fund 380 Airport Capitol Improvement:
- a) Austin general engineering services in the amount of \$15,000.00.
  - b) B.M. general engineering services in the amount of \$15,000.00.
  - c) B.M. Apron expansion Phase I in the amount of \$2,133,333.
  - d) B.M. West apron reconstruction Phase II in the amount of \$2,453,333.
- (10) Discussion for possible action regarding Capital Funds 017, 031, 056, 057 requests:
- a) Fund 031 for mixed fixed assets (rollover) in the amount of \$60,000.00.

- b) Fund 056 for fixed assets in the amount of \$100,000.
- c) Fund 056 for Emergency Maintenance of \$250,000
- d) Fund 057 for fixed assets in the amount of \$200,000.

**\*DEPARTMENTAL INFORMATION & REQUESTS\***

- (11) a) All departments were affected by a 5% increase to medical coverage, which could possibly change again before the final budget.  
b) All employees received a 2.5% Cost of Living increase to their wages, and up to an additional 2% for Step or Grade promotion.  
c) If approved all full time employees will receive a longevity bonus  
Longevity Bonus Schedule:  
1-5 Years \$ 500  
6-10 Years \$1,000  
11-15 Years \$1,500  
16-20 Years \$2,000  
21-25 Years \$2,500  
26+ Years \$3,000  
Total for all employees is \$115,000
  
- (12) **COMMISSION:** Discussion and possible action:  
a) There is a decrease to operations by \$16,000.
  
- (13) **CLERK:** Discussion and possible action:  
a) There is a salary & benefits increase of \$108,618 for a fulltime IT/Elections position  
b) No changes to operations and minor equipment.
  
- (14) **TREASURER:** Discussion and possible action:  
a) There is a decrease to operations by \$17,500.  
b) No changes to minor equipment.
  
- (15) **COUNTY MANAGER:** Discussion and possible action:  
a) There is an increase to operations by \$134,000.  
b) No changes to minor equipment.
  
- (16) **ASSESSOR:** Discussion and possible action:  
a) There is a 6% decrease in payroll due to a decrease in hours in the Appraiser Tech

position.

b) There is an increase to operations by \$25,000.

(17) **FINANCE:** Discussion and possible action:

a) There is a decrease to operations by \$18,500.

b) No changes to minor equipment.

(18) **BUILDING & PLANNING:** Discussion and possible action:

a) There is an increase to operations by \$5,000.

(19) **BUILDING MAINTENANCE:** Discussion and possible action:

a) There is an increase to operations by \$54,900.

(20) **RECORDER:** Discussion and possible action:

a) There is a salary increase of \$5,000 due to a change in job description.

b) There is a decrease to operations by \$7,000.

(21) **SHERIFF:** Discussion and possible action:

a) There is a decrease to operations by \$387.

b) There is a decrease to minor equipment by \$15,000.

**CAPITAL OUTLAY REQUESTS:**

c) Bunker Radio Service & Upgrade (Rollover) \$27,000.

d) Repair & Re-install Tenabo Radio Repeater (Rollover) \$8,000.

e) Convert & Upgrade RMS to NIBRS Compliance (Partial Rollover) \$20,000.

f) BM Water Tower Shelter Project \$30,000.

g) Portable Radio Replacement Project \$105,000.

h) Vehicle Radio Replacement Project \$125,000.

(22) **JAIL:** Discussion and possible action:

a) There is an increase to operations by \$13,200.

b) There is a decrease to minor equipment by \$17,500.

CAPITAL OUTLAY REQUESTS:

- c) Inmate Phone System Programs Equipment (Rollover) \$15,000.
- d) Kitchen Equipment Replacement (Rollover) \$15,000.
- e) Water Softener Replacement Project \$15,000.

- (23) **ANIMAL CONTROL:** Discussion and possible action:
  - a) No changes to operations and minor equipment.
  
- (24) **AUSTIN VOLUNTEER FIRE DEPARTMENT:** Discussion and possible action:
  - a) No changes to operations and minor equipment.
  
- (25) **AUSTIN AMBULANCE:** Discussion and possible action:
  - a) There is a decrease to operations by \$500.
  - b) No changes to minor equipment.

CAPITAL OUTLAY REQUESTS:

- c) Austin Ambulance is requesting a Full Training Simulator (HAL) in the amount of \$51,000.

- (26) **BATTLE MOUNTAIN VOLUNTEER FIRE DEPARTMENT:** Discussion and possible action:
  - a) There is a decrease to operations by \$1,800.
  - b) There is a decrease to minor equipment by \$22,200.
  
- (27) **BATTLE MOUNTAIN AMBULANCE:** Discussion and possible action:
  - a) There is an increase to operations by \$28,000.
  
- (28) **DISTRICT COURT:** Discussion and possible action:
  - a) There is an increase to operations by \$31,628.
  - b) No changes to minor equipment.
  
- (29) **DISTRICT ATTORNEY:** Discussion and possible action:
  - a) No changes to operations and minor equipment.



- (30) **JUVENILE:** Discussion and possible action:
  - a) There is a decrease to operations by \$207.
  - b) No changes to capital outlay.
  
- (31) **ARGENTA JUSTICE COURT:** Discussion and possible action:
  - a) There is a decrease to operations by \$2,000.
  
- (32) **AUSTIN JUSTICE COURT:** Discussion and possible action:
  - a) There is an increase to operations by \$4,900.
  - b) There is an increase to minor equipment by \$750.
  
- (33) **PUBLIC DEFENDER:** Discussion and possible action:
  - a) There is a decrease to operations by \$10,570.
  
- (34) **OTHER GENERAL EXPENSES:** Discussion and possible action:
  - a) There is a decrease to operations by \$6,000
  
- (35) **ROAD & BRIDGE SOUTH:** Discussion and possible action:
  - a) There is an increase to operations by \$19,000.
  
- (36) **ROAD & BRIDGE NORTH:** Discussion and possible action:
  - a) There is an increase to operations by \$10,450.
  
- (37) **PUBLIC HEALTH NURSE:** Discussion and possible action:
  - a) There is a decrease to operations by \$24,200.
  - b) There is an increase to minor equipment by \$2,500.
  
- (38) **SOCIAL SERVICES:** Discussion and possible action:
  - a) No changes to operations.
  
- (39) **STATE MEDICAL INDIGENCY:** Discussion and possible action:
  - a) There is an increase to operations by \$51,689.

- (40) **AGRICULTURE EXTENTION:** Discussion and possible action:  
a) There is an increase to operations by \$90,755.

- (41) **AGING SERVICES:** Discussion and possible action:  
a) There is an increase to operations by \$4,150.  
b) No changes to minor equipment.

**CAPITAL OUTLAY REQUESTS:**

- a) Major kitchen equipment (Rollover) \$23,500.

- (42) **BATTLE MOUNTAIN LANDFILL:** Discussion and possible action:  
a) No changes to operations.

- (43) **AUSTIN LANDFILL:** Discussion and possible action:  
a) No changes to operations.

- (44) **AUSTIN AIRPORT:** Discussion and possible action:  
a) There is a decrease to operations by \$1,000.

**CAPITAL OUTLAY REQUESTS:**

- a) Feasibility Study \$15,000.  
b) Barrier for Runway/Ramp Access \$15,000.

- (45) **BATTLE MOUNTAIN AIRPORT:** Discussion and possible action:  
a) There is a decrease to operations by \$35,500.

- (46) **GOLF COURSE:** Discussion and possible action:  
a) There is a decrease to operations by \$19,350.

- (47) **PARKS:** Discussion and possible action:  
a) There is an increase to operations by \$25,000.

CAPITAL OUTLAY REQUESTS:

- a) Pavilion at Elquist Park in the amount of \$112,000.
- b) Solar Lighting in the amount of \$22,000.

(48) **POOLS/RECREATION CENTER:** Discussion and possible action:

- a) There is a decrease to operations by \$20,500.
- b) No changes to minor equipment.

CAPITAL OUTLAY REQUESTS:

- a) Noise Reduction System for the Pool in the amount of \$400,000.
- b) Gym Divider Curtain in the amount of \$18,139.

(49) **CIVIC CENTER:** Discussion and possible action:

- a) There is an increase to operations by \$4,000.
- b) No changes to minor equipment.

(50) **LIBRARIES:** Discussion and possible action:

- a) No changes to operations.

(51) **CEMETARIES:** Discussion and possible action:

- a) There is an increase to operations by \$14,000.

(52) **AUSTIN WATER:** Discussion and possible action:

- a) New budget: Salaries \$54,780, benefits \$37,265 and operations \$109,662.
- b) Minor equipment \$5,680.

CAPITAL OUTLAY REQUESTS:

- a) Replace meters for Pony in the amount of \$5,000.
- b) Check valve for Pony in the amount of \$5,083.
- c) Add level indicators to tanks in the amount of \$2,000.

(53) **AUSTIN SEWER:** Discussion and possible action:

- a) New Budget: Salaries \$54,780, benefits \$37,265 and operations

\$18,778.

- (54) **BATTLE MOUNTAIN WATER:** Discussion and possible action:
  - a) No changes to operations.
  
- (55) **BATTLE MOUNTAIN SEWER:** Discussion and possible action:
  - a) There is an increase to operations by \$8,400.

Public Comment – For non-agendized items only. *Persons are invited to submit comments in writing and/or attend and make comments on any non-agenda item at the Board meeting if any, and discussion of those comments at the discretion of the Board. All public comment may be limited to three (3) minutes per person, again at the discretion of the Board. Reasonable restrictions may be placed on public comments based upon time, place and manner, but public comment based upon viewpoint may not be restricted.*

**ADJOURN**

**NOTE: TIMES ARE APPROXIMATE**

This is the tentative schedule for the meeting. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**Notice to persons with disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the County Manager in writing at the Courthouse, 50 State Route 305, Battle Mountain, Nevada 89820, or call (775) 635-2885 at least one day in advance of the meeting.

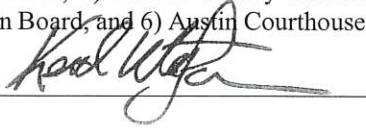
**NOTICE:** Any member of the public that would like to request any supporting material from the meeting, please contact the clerk's office, 50 State Route 305, Battle Mountain, Nevada 89820 (775) 635-5738.

**AFFIDAVIT OF POSTING**

State of Nevada )  
 ) ss  
 County of Lander)

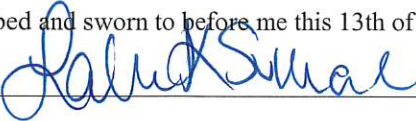
Keith Westengard, Lander County Manager of said Lander County, Nevada, being duly sworn, says, that by 9:00am on the 13th day of March 2020, he posted a notice, of which the attached is a copy, at the following places: 1) Battle Mountain Civic Center, 2) Battle Mountain Post Office, 3) Lander County Courthouse, 4) Swackhamer's Plaza Bulletin Board, 5) Kingston Community Hall Bulletin Board, and 6) Austin Courthouse in said Lander County, where proceedings are pending.

Keith Westengard, Lander County Manager \_\_\_\_\_



Subscribed and sworn to before me this 13th of March, 2020.

Witness \_\_\_\_\_



Name of Agenda: Lander County Commission

Date of Meeting: March 18th, 2020