

**LANDER COUNTY COMMISSIONERS MEETING
TOWN BOARD OF BATTLE MOUNTAIN & AUSTIN
BOARD OF COUNTY HIGHWAY COMMISSIONERS**

October 12, 2017

LANDER COUNTY COURTHOUSE
COMMISSIONERS' CHAMBER
50 STATE ROUTE 305
BATTLE MOUNTAIN, NEVADA

Also Via Teleconference At

AUSTIN COURTHOUSE
COMMISSION OFFICE
122 MAIN STREET
AUSTIN, NEVADA

9:00 A.M Call to Order
 Pledge of Allegiance
 A Moment of Silence
Lander County Commissioners may break for lunch from 12:00pm to 1:15pm
Any agenda item may be taken out of order, may be combined for consideration by the public body, and items may be pulled or removed from the agenda at any time.
Commissioners Reports on meetings, conferences and seminars attended
Staff Reports on meetings, conferences and seminars attended

Public Comment - For non-agendized items only. *Persons are invited to submit comments in writing and/or attend and make comments on any non- agenda item at the Board meeting if any, and discussion of those comments at the discretion of the Board. All public comment may be limited to three (3) minutes per person, again at the discretion of the Board. Reasonable restrictions may be placed on public comments based upon time, place and manner, but public comment based upon viewpoint may not be restricted.*

CONSENT AGENDA

All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, without extensive discussion. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. Consent agenda materials are available at the Lander County Clerk' s office for viewing and copies are available for a nominal charge.

- * (1) Approval of Agenda Notice October 12, 2017
- * (2) Approval of August 24, 2017 Meeting Minutes
- * (3) Approval of September 14, 2017 Meeting Minutes
- * (4) Approval of the Payment of Bills
- * (5) Approval of Payroll Change Requests

COMMISSIONERS

- * (1) Update from Lander County EMS, and all other matters properly related thereto.

Public Comment

- * (2) Discussion for possible action to ratify the approved Application and Permit for Temporary Occupancy of Nevada Department of Transportation Right of Way for the Battle Mountain High School Homecoming Parade, and all other matters properly related thereto.

Public Comment

- * (3) Discussion and possible action to approve/disapprove the Interstate Interlocal Contract between Lander County and the State of Nevada acting by and through its Department of Health and Human Services, Division of Health Care Financing and Policy, and Division of Welfare and Supportive Services to assist with long-term care of Lander County Residents, and all other matters properly related thereto.

Public Comment

- * (4) Discussion for possible action regarding the retraction of the Lander County Burn Ban and the possible creation of a county ordinance that would put a Burn Ban into effect during times of high fire danger, and all other matters properly relating thereto.

Public Comment

- * (5) Discussion for possible action regarding a letter of protest regarding the removal of the State and Local Tax (SALT) deduction from the federal Long Tax Form, and all other matters properly related thereto.

Public Comment

- * (6) Discussion for possible action to approve/disapprove a new fee schedule for the Battle Mountain Recreation Center, and all other matters properly related thereto.

Public Comment

BUILDING

- *(7) Discussion for possible action to approve/disapprove a maintenance agreement between Lander County and RHP Mechanical Services for the Battle Mountain Recreation Center, and all other matters properly related thereto.

Public Comment

ASSESSOR

- *(8) Discussion for possible action to approve/disapprove the staff restructure for the Lander County Assessor's Office. Request to change the Computer Analyst position to an Appraiser 3 position, and all other matters properly related thereto.

Public Comment

COMMISSIONERS

- *(9) Discussion for possible action to approve/disapprove the modified job description for the Accountant, and all other matters properly related thereto.

Public Comment

- *(10) Discussion for possible action to approve/disapprove the modified job description for the Accounting Specialist I, and all other matters properly related thereto.

Public Comment

- *(11) Discussion for possible action to approve/disapprove modifying the current Lander County Code to put the following Department heads; Public Works Director, the Fiscal Officer, the Human Resource Director and the Recreational Supervisor under the Lander County Executive Director and to update job descriptions to reflect the modifications made to the code, and all other matters properly related thereto.

Public Comment

- *(12) Discussion for possible action to approve/disapprove and or ratify the hiring of Cynthia Benson as Lander County Fiscal Officer, and all other matters properly related thereto.

Public Comment

- *(13) Discussion for possible action to approve/disapprove and or ratify the hiring of Deonilla Fuller as Lander County Human Resources Director, and all other matters properly related thereto.

Public Comment

- *(14) Discussion for possible action regarding the performance evaluation of Keith Westengard including but not limited to: termination, suspension, demotion, reduction in pay, reprimand, promotion, endorsement, engagement, retention, or ‘no action’, and all other matters properly related thereto. (Per NRS 241.031)

Public Comment

PUBLIC WORKS

- *(15) Discussion for possible action to approve/disapprove the contract amendment with Tyler Technologies, to include Utility Billing Software, (Contract No. 2017-0167), and all other matters properly related thereto.

Public Comment

- *(16) Update from Public Works Director regarding status of projects, and all other matters properly related thereto.

Public Comment

- *(17) Discussion and possible action regarding the Public Works Director, Bartolo Ramos, to consider his character, professional competence, alleged misconduct, or physical or mental health. The Board will go to a closed session to discuss the character, professional competence, alleged misconduct, or physical or mental health of Mr. Ramos as required under NRS 241.030. Before closing the meeting the Commission must approve a member’s motion to close the meeting which specifies the nature of the business to be considered and the statutory authority on which the meeting will be closed; and all other matters properly related thereto.

Public Comment

FINANCE

- *(18) Discussion for possible action to approve/disapprove Resolution 2017-05 to establish

a petty cash account for the Battle Mountain Rec Center as requested by Hinton-Burdick Auditing Firm, and all other matters properly related thereto.

Public Comment

- *(19) Update on budget review, contracts and financial update, and all other matters properly related thereto.

Public Comment

***CORRESPONDENCE**

- *(20) Correspondence/reports/potential upcoming agenda items.

Public Comment

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ADJOURN

*Denotes "for possible action". Each such item may be discussed and action taken thereon with information provided at the meeting. Action may be taken according to the "Nevada Open Meeting Law Manual" via a telephone conference call in which a quorum of the Board members is simultaneously linked to one another telephonically.

NOTE: TIMES ARE APPROXIMATE

This is the tentative schedule for the meeting. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the County Executive Director in writing at the Courthouse, 50 State Route 305, Battle Mountain, Nevada 89820, or call (775) 635-2885 at least one day in advance of the meeting.

NOTICE: Any member of the public that would like to request any supporting material from the meeting, please contact the clerk's office, 50 State Route 305, Battle Mountain, Nevada 89820 (775) 635-5738.

AFFIDAVIT OF POSTING
 State of Nevada)
) ss
 County of Lander)

Keith Westengard, Lander County Executive Director of said Lander County, Nevada, being duly sworn. says, that on the 6th day of October, 2017, he posted a notice, of which the attached is a copy, at the following places: 1) Battle Mountain Civic Center, 2) Battle Mountain Post Office, 3) Lander County Courthouse, 4) Swackhamer's Plaza Bulletin Board, 5) Kingston Community Hall Bulletin Board, and 6) Austin Courthouse in said Lander County, where proceedings are pending.



Keith Westengard, Lander County Executive Director _____

Subscribed and sworn to before me this 6th day of October, 2017.

Witness Pilla Fuller _____

Name of Agenda: Lander County Board of Commissioner's Meeting

Date of Meeting: October 12, 2017