

**LANDER COUNTY COMMISSIONERS MEETING
TOWN BOARD OF BATTLE MOUNTAIN & AUSTIN
BOARD OF COUNTY HIGHWAY COMMISSIONERS**

September 14, 2017

LANDER COUNTY COURTHOUSE
COMMISSIONERS' CHAMBER
50 STATE ROUTE 305
BATTLE MOUNTAIN, NEVADA

Also Via Teleconference At

AUSTIN COURTHOUSE
COMMISSION OFFICE
122 MAIN STREET
AUSTIN, NEVADA

9:00 A.M Call to Order
 Pledge of Allegiance
 A Moment of Silence

Lander County Commissioners may break for lunch from 12:00pm to 1:15pm

Any agenda item may be taken out of order, may be combined for consideration by the public body, and items may be pulled or removed from the agenda at any time.

Commissioners Reports on meetings, conferences and seminars attended

Staff Reports on meetings, conferences and seminars attended

Public Comment - For non-agendized items only. *Persons are invited to submit comments in writing and/or attend and make comments on any non- agenda item at the Board meeting if any, and discussion of those comments at the discretion of the Board. All public comment may be limited to three (3) minutes per person, again at the discretion of the Board. Reasonable restrictions may be placed on public comments based upon time, place and manner, but public comment based upon viewpoint may not be restricted.*

CONSENT AGENDA

All matters listed under the consent agenda are considered routine, and may be acted upon by the Board of County Commissioners with one action, without extensive discussion. Any member of the Board or any citizen may request that an item be taken from the consent agenda, discussed and acted upon separately during this meeting. Consent agenda materials are available at the Lander County Clerk' s office for viewing and copies are available for a nominal charge.

*(1) Approval of Agenda Notice September 14, 2017

*(2) Approval of August 10, 2017 Meeting Minutes

*(3) Approval of August 24, 2017 Meeting Minutes

*(4) Approval of the Payment of Bills

*(5) Approval of Payroll Change Requests

COMMISSIONERS

- * (1) Update from the Old Courthouse Committee, and all other matters properly related thereto.

Public Comment

- * (2) Discussion for possible action to approve/disapprove the Interstate Interlocal Contract between The State of Nevada Acting by and Through Its Department of Health and Human Services, Division of Public and Behavioral Health, Community health Services Program and Lander County, and all other matters properly related thereto.

Public Comment

- * (3) Discussion for possible action to approve/disapprove the lease agreement between Four Corners Real Estate and Lander County for the airport hanger located at the Battle Mountain Airport, and all other matters properly related thereto.

Public Comment

- * (4) Discussion for possible action to approve/disapprove the lease agreement between Lander County and State of Nevada, Department of Administration, Public Works Division, for and on behalf of the Department of Health and Human Services, Division of Public and Behavioral Health, Rural Clinics for the lease of the property located at 825 North 2nd Street, Battle Mountain, Nevada, and all other matters properly related thereto.

Public Comment

- * (5) Discussion for possible action to approve/disapprove the creation of a Dog Park, to choose a location, and to consider the change in ordinance in order for the project to move forward, and all other matters properly related thereto.

Public Comment

- * (6) Discussion for possible action to approve/disapprove the closure of the East end of West Humboldt, North end of Palmer Street, North end of Watt Street, North end of Stone Avenue, and West end of Burns Road adjoining Broyles Ranch Road for the annual Battle Mountain Flu Pod, and all other matters properly related thereto.

Public Comment

PLANNING

- *(7) Discussion and possible action to approve/disapprove a Zone Change request by Mount Lewis, LLC for property (APN 002-320-12) located on Mount Lewis Drive, Battle Mountain, Parcel B Bowen Map recorded 03-11-2016 as file number 0275405, to change zoning from R4/C2 (General Commercial/Multi-family Residential) to R3 (Single Family residential ½ acre minimum), and all other matters properly related thereto.

Public Comment

COMMISSIONERS

- *(8) Discussion for possible action to approve/disapprove the ratification of the job description of the Receptionist for the Battle Mountain Recreation Center, and all other matters properly related thereto.

Public Comment

- *(9) Discussion for possible action to approve/disapprove the ratification of the job description for the Full-time Lifeguard at the Battle Mountain Recreation Center, and all other matters properly related thereto.

Public Comment

- *(10) Discussion for possible action to approve/disapprove the modified job description for the Accounting Specialist I, and all other matters properly related thereto.

Public Comment

- *(11) Discussion for possible action to approve/disapprove the Fiscal Officer job description, and all other matters properly related thereto.

Public Comment

- *(12) Discussion for possible action regarding the 2% merit increase and step in grade promotion procedures. The 2% merit increase was approved at the Lander County Commission meeting of April 27, 2017 in which the commission voted on and adopted a motion to approve the addition of language to the County Policies and Procedures to allow Lander County employees to receive a merit increase of up to 2%

on their anniversary date upon completion of a successful evaluation being done by the elected official, department head and/or supervisor and a merit request form being submitted to the commissioners at a meeting. The question for this commission to decide is whether Lander County employees are eligible for both the merit increase and the step in grade promotion on their anniversary date.

Public Comment

- *(13) Discussion for possible action regarding the yearly performance evaluation of Keith Westengard, Lander County Executive Director. The commission will decide when they want to give said evaluation and to give the Lander County District Attorney direction to send legal notice to the Executive Director pursuant to NRS 241.031.

Public Comment

PUBLIC WORKS

- *(14) Discussion for possible action to approve/disapprove the Professional Engineering Services Proposal from Day Engineering in an amount not to exceed \$266,000.00 and go out for bid on water-line installation located at 22nd Street to Allen Road, Battle Mountain, and all other matters properly related thereto.

Public Comment

- *(15) Discussion for possible action to approve/disapprove the modification of the Sewer Plant water permit to a wetlands permit, and all other matters properly related thereto.

Public Comment

- *(16) Update from Public Works Director, and all other matters properly related thereto.

Public Comment

FINANCE

- *(17) Discussion for possible action to approve/disapprove a change in the purchase order amount from \$500 to an amount not to exceed \$1500 for all Department purchasing, and all other matters properly related thereto.

Public Comment

***CORRESPONDENCE**

*(18) Correspondence/reports/potential upcoming agenda items.

Public Comment

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ADJOURN

*Denotes "for possible action". Each such item may be discussed and action taken thereon with information provided at the meeting. Action may be taken according to the "Nevada Open Meeting Law Manual" via a telephone conference call in which a quorum of the Board members is simultaneously linked to one another telephonically.

NOTE: TIMES ARE APPROXIMATE

This is the tentative schedule for the meeting. The Board reserves the right to take items out of order to accomplish business in the most efficient manner. The Board may combine two or more agenda items for consideration. The Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the County Executive Director in writing at the Courthouse, 50 State Route 305, Battle Mountain, Nevada 89820, or call (775) 635-2885 at least one day in advance of the meeting.

NOTICE: Any member of the public that would like to request any supporting material from the meeting, please contact the clerk's office, 50 State Route 305, Battle Mountain, Nevada 89820 (775) 635-5738.

AFFIDAVIT OF POSTING

State of Nevada)
) ss
County of Lander)

Keith Westengard, Lander County Executive Director of said Lander County, Nevada, being duly sworn. says, that on the 8th day of September, 2017, he posted a notice, of which the attached is a copy, at the following places: 1) Battle Mountain Civic Center, 2) Battle Mountain Post Office, 3) Lander County Courthouse, 4) Swackhamer's Plaza Bulletin Board, 5) Kingston Community Hall Bulletin Board, and 6) Austin Courthouse in said Lander County, where proceedings are pending.



Keith Westengard, Lander County Executive Director

Subscribed and sworn to before me this 8th day of September, 2017.

Witness Pilla Fuller

Name of Agenda: Lander County Commission Meeting

Date of Meeting: September 14, 2017