

LANDER COUNTY BUILDING & PLANNING DEPARTMENT
BUSINESS LICENSE INSTRUCTIONS



THE FOLLOWING MUST BE RECEIVED, BY THIS OFFICE, BEFORE A LANDER COUNTY BUSINESS LICENSE CAN BE ISSUED:

- 1. Lander County Business License Application.**
- 2. Nevada Department of Taxation Sales Tax ID number or Clearance letter per NRS 364.110.**
- 3. State of Nevada Business License or verification of State Application.**
- 4. A check in the amount of \$50.00, payable to the Lander County Treasurer**
- 5. Fictitious Firm Name Certificate for Lander County or State of Nevada Articles of Incorporation.**
(Lander County Clerk – (775-635-5738)
- 6. Photo ID of owner and/or applicant – must be legible**
- 7. Attach copies of any of the following documents where applicable:**
 - Nevada Contractor's License(s)
 - Nevada Professional Certificate(s)
 - Fingerprinting for: Gaming, alcohol, pawnbrokers, secondhand jewelry & metals dealer & peddlers, road & sidewalk vendors, home services, babysitting, massage, brothels, carnival & circus, teenage dances, per NRS 239B.010 & Lander County code LC 2018-01.
 - The \$50.00 fee for processing must be paid at the time of application.
 - **Inspection and approval from the Lander County Building Department.**

Mail to: Lander County Building & Planning Department
Attn: Business License Division
50 State Route 305
Battle Mountain, NV 89820

- *The Business License Certificate will be mailed to the mailing address supplied on the application.*
- *For questions and additional information, please contact the Lander County Planning Coordinator at 775-635-2860 or by email: kbright@landercountynv.org*